

MINUTES

Mayor's Strategic Opportunities Advisory TEAM Steering Committee Civic Engagement Work Group

Monday, April 23, 2018

- Meeting called to order at 5:00PM.
- **Attendees:** Theodore M. Luck, Gail Lawrence, Maria-Teresa Shuck, Kim C. Dine, Marien Hornyak, Dwight Palmer, Katie Nash. (**Audience:** Phillip LeBlanc, NAC 11)
- Minutes from April 9, 2018 approved with minor grammar revision.

Discussion:

- Mission Statement revised to read as: *"The Civic Engagement Work Group shall deliver recommendations to the Mayor that will identify strengths, weaknesses, opportunities and challenges, to maximize civic engagement in an effort to empower and ensure inclusion of all members of our diverse community resulting in improvement of and access to city services."*
- Group continued to work on the draft recommendations for the Mayor. Additional comments and suggestions added, deleted or "tweaked".
- Mr. Luck will rearrange the order of the recommendations and include changes. Group to review at the next meeting.
- Mr. Luck attended the April 16th meeting of the advisory team leaders, together with the Mayor and Alderman Kelly Russell, all sharing a brief overview of their work groups.
- Mr. Luck shared draft of Civic Engagement group recommendations with the advisory team leaders.
- Ms. Cromwell's Technology and Communications Group spoke about concerns over website effectiveness, and the fact that the IT department is understaffed. Her group is still collecting ideas for their final recommendations.
- Audience in attendance, some wanting to know more about core values, vision etc.
- More discussion on volunteer opportunities, reporting structure of the NACs, and the need for "leadership" training of the NAC coordinators/leaders.

Next Meeting:

- Continue to work on putting together and finalizing the committee's recommendations for the Mayor.
- **Next meeting: Monday, May 7 at 5:00PM.**

Meeting adjourned at 6:40PM.

Minutes respectfully submitted by Maria-Teresa Shuck